

Deadline: 15 Sept 2020

Please return this form to:

PICO IES Group Ltd

Pico House, 4 Dai Fu Street, Tai Po Industrial Estate, Tai Po, NT, Hong Kong

Attn: **Mr. Matthew Chan** **Ms. Fion Law**

Tel: +852 2660 4525 +852 2660 4560 Fax: +852 2660 4671

Email: cs_vinexposh@picoiesgroup.com



	Description	Unit Price (HKD)	QTY	Amount
Hanging Point – Inside Hall 3 (For Banner only)				
*	Hanging Point for banner (inside Hall 3) -The loading capacity within 6 x 6m ² must be less than 150kg per point. -The banner can only hang on existing ceiling point. -include the manpower for hanging, dismantle, and hanging equipment.	4,400 per point		
*	Production of PVC Banner – Single Sided (exclude the hanging point) -included the cost of banner accessories	630 / sqm		
Sub Total HK\$				
30% surcharge for late order received after 15 Sept 2020				
50% surcharge for late order received after 21 Sept 2020				
Grand Total HK\$				

****Your hanging banner order will only be confirmed upon PICO's advice on the possibility.***

EXHIBITOR'S AUTHORISATION

Company Name: _____ Stand No: _____

Contact Person: _____ Job Title: _____

Telephone: _____ Fax: _____

Email: _____

Address: _____

Date: _____ Signature: _____

Remark: Application will only be proceeded with installation layout plan and full payment.

Any other request, please feel free to contact PICO to get the quotation.

CONDITIONS OF HIRE for "ORDER FORM – Form 5 – Hanging Banner"

1. The height & size of the banner hanging must follow the Vinexpo technical manual.
2. Some of the booths may not have the rigging points over their booth boundary. Please check with PICO for the hanging point before you place the order.
3. A hanging point location plan will be provided by PICO. The banner can only hang on existing hanging point in the exhibition hall. Exhibitors can only select from the location within their booth boundary (can only use existing hanging point). PICO and Vinexpo have the final decision for the hanging banner.
4. The production of the hanging banner must be handled by PICO.
5. Late order: 30% penalty fee will be charged for any late orders received after the deadline (15 Sept 2020), while orders received after 21 Sept 2020 will be subject to a 50% surcharge.
6. Cancellation of any orders must be submitted in writing. Cancellation after the deadline is subject to 30% cancellation charge. No cancellation will be accepted on/after 21 Sept 2020.
7. All orders for services/equipment rental should be submitted with full payment together with any damage/security deposit if necessary. Orders without the required payment(s) will not be entertained.

Payment details

All orders must be accompanied with full payment either by:

By Telegraphic Transfer

Bank: The Hong Kong and Shanghai Banking Corporation Limited
Account Name: Pico IES Group Limited
Address: No. 1 Queen's Road Central, Hong Kong
A/C No.: 037-0-606469 (Multi Currencies)
037-880606-001 (HKD)
Swift code: HSBCHKHHHKH

Please fax the bank-in slip or T/T statement with company name & stand number to Pico IES Group Limited as a confirmation of the payment.

By Credit Cards payment, please contact PICO IES Group Ltd directly.

Remark: All bank charges will be borne by the payer.